

Clarence Fire District No. 1
2023 Public Budget Hearing & Board of Fire Commissioners Monthly Meeting
10355 Main St., Clarence, NY 14031
Monday, October 16, 2023, 6:00 PM

1. 6:00 PM: 2023 Budget Public Hearing:

- a. **Chairman Work:** *This is the public hearing regarding the 2024 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners, in accordance with legal requirements has adopted their proposed budget on September 11, 2023, which is more than 21 days prior to this budget hearing.*
1. *Since the Clarence Fire District No. 1 maintains a website, the proposed budget was posted on that website pursuant to the requirement of the Town Law.*
 2. *The Secretary of the fire district has filed with this district an affidavit.*
 - i. *Stating that the notice of this public hearing was at published or posted at least once at least 5 days before the date specified for the hearing in*
 1. *The official newspaper of the fire district, (Clarence Bee)*
 2. *The official signboard of the Town or Towns where the district is located,*
 3. *On the fire district's website, and*
 3. *The notice of public hearing specified the time and date when and the place where this public hearing would be held. Upon its adoption, the fire district secretary also made available for inspection, and copying of the proposed budget to any interested person during district office hours.*
 4. *The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.*
 5. *Prior to the public comment portion of this budget hearing, we will hear from the Fire District Treasurer who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will be asked to submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.*
 6. *This budget must be adopted no later than November 4, and submitted to the Town budget officer by November 7.*

2. PUBLIC COMMENTS:

- a. **Chairman Work:** *The public comments period begins. I will now ask any person present wishing to be heard on this proposed budget to come forward so that that person may be heard in favor of, or against, the proposed budget or any item in it. I request that if you wish to address the Board on the proposed budget, you come to the podium directly in front of us, or raise your hand to be recognized. Clearly state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question and answer session. Your question will not be answered when asked. The board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this Board and the treasurer will not answer any questions, until the conclusion of the public comments period.*

3. CALL TO ORDER AND PLEDGE TO THE FLAG – led by _____

4. ROLL CALL

5. APPROVAL OF PRIOR MEETING MINUTES

09/11/23 Regular Board Meeting Minutes

6. BOARD OF DIRECTORS/PRESIDENT REPORT

7. SECRETARY'S REPORT

7.1 In/ Out Correspondence

7.2 2024 Budget Filing Deadlines

7.3 District Election Update - Election Chair, Inspectors, & Nominating Petitions

8. TREASURER'S REPORT

8.1 Bank Statements Reports Review (Commissioner Heim)

8.2 Chief Vehicle Reports - Review (Commissioner Work)

8.3 All claims against the District covered by check #_____ - #_____ in the amount of \$_____ have been audited and found to be in order.

8.4 Credit Card Statement – BOFC review from _____ - _____ in the sum of \$_____.

9. CHIEF'S REPORT

10. COMMISSIONER WORK

10.1 Preventative Maintenance & Tires for Chief Vehicles

10.2 Ladder 6 Update

10.3 Gear Washing Policy

10.4 ECFDOA Meeting Report

10.5 Erie County Grant Update - Tracks for Rescue 7

10.6 Annual Pump Testing Completed (10/11)

10.7 FDIC Reservations & Attendees

10.8 AFG Grant/Scott Air Pack Purchase

11. COMMISSIONER HEIM

12. COMMISSIONER GASKE

12.1 Banquet room requests

12.2 Training room update

12.3 Security system request to Pinsky

12.4 Tree removal

12.5 Pallets on trailer

12.6 Window cleaning

12.7 Promotional giveaway for recruiting & open house

13. **COMMISSIONER BURKE**

14. **COMMISSIONER HAWES**

14.1 2 New Membership Applicants

15. **PUBLIC COMMENTS**

16. **OLD BUSINESS**

16.1 Amend 9/11 Motion to Pay Bills - Remove Sewing Tech Invoice/Payment

16.2 APEX Preventative Maintenance & Tires to Chief vehicles

16.3 Amend 8/14 Motion to Purchase Tracks for Rescue 7

17. **NEW BUSINESS**

17.1 Motion to pay bills, check number _____ to _____ in the sum of \$ _____

17.2 Motion to post legal election notices in the Clarence Bee

17.3 Possible motion to purchase Scott Air Packs w/ AFG Grant monies.

MOTION to approve the following information regarding the Clarence Fire District No. 1 election:

- 1) *It will be held on Tuesday, December 12, 2023 from 6:00 PM to 9:00 PM;*
- 2) *It is for three Commissioner seats as follows: one Commissioner five-year terms commencing January 1, 2024 through December 31, 2028, one Commissioner four-year terms commencing January 1, 2024 through December 31, 2027 and one Commissioner two-year terms commencing January 1, 2024 through December 31, 2025.*
- 3) *Notice of the election will be posted in the District's designated newspaper (Clarence Bee) between the dates of November 8 and 15, 2023,*
- 4) *Fire District Secretary will request registration rolls of eligible registered voters as of November 21, 2023 from the Erie County Board of Elections,*
- 5) *Fire District Secretary Kristi Mora will serve as Election Chairperson, Maureen Rider of 9907 Grantham Court and Yvonne Work of 4646 Stonebridge Way will serve as Election Inspectors/Ballot Clerks. All will be compensated at \$70 pursuant to Town Law, Section 175. Alternate Election Inspectors will be contacted when a list is provided by Erie County Elections in the event the appointed inspectors are unable to serve.*
- 6) *Election will be held in accordance with Clarence Fire District No. 1 Election policy.*
- 7) *In addition to the compensation as set forth in Town Law, the above-mentioned chairperson and election inspectors will be compensated \$100.00/each for the preparation of the polling place and register.*

17. NEW BUSINESS (cont.)

MOTION to approve the following resolution adopting the form of the nominating petition for election of the Fire District Commissioner:

RESOLVED, that the Clarence Fire District No. 1 Board of Fire Commissioners adopt, as its official nominating petition, the attached form to be used by all candidates for the office of Fire District Commissioner, and it is further

RESOLVED, that only registered electors of the Clarence Fire District No. 1 may obtain signatures on the form and in the manner as set forth in the nominating petitions, and it is further

RESOLVED, that the signature of the witness to the signers of the nominating petition must be notarized in the form and in the manner as set forth in the nominating petitions, and it is further

RESOLVED, that signatures of all signers of the nominating petitions must be dated between October 17 and November 22, 2023 (the date petitions are required to be filed with the Secretary), and it is further

RESOLVED, that the Secretary of the Clarence Fire District No. 1 shall make the nominating petitions available to any interested party no earlier than October 17, 2023.

18. GOOD OF THE DISTRICT

18.1 Commissioner Hawes to attend the Board of Directors meeting on 11/20/23.

18.2 Next Regular District Meeting on 11/13/23 at 6:30 pm.

19. MOTION TO ADJOURN - Maker _____, Second _____, Time _____

Cc: BOFC, District Bulletin Board, Mailroom, Website