

# CLARENCE FIRE DISTRICT NO. 1

## UNIFORM POLICY

### UNIFORMS

#### **PURPOSE:**

To establish guidelines that ensures that all personnel look professional and presentable while representing the Fire District.

#### **POLICY:**

CFD shall provide proper uniforms according to the below specifications for all members. As with all SOG's, the Fire Chief (or his/her designee) is responsible for maintaining compliance.

### CLASS "A" – DRESS UNIFORM

#### **GENERAL:**

These uniforms are to be issued to and worn by Active, Active Life, and Life Members (if desired) to wakes, funerals, official fire company events, or as prescribed by the Fire Chief or Fire Company President. Probationary and Explorer Post Members are not issued these uniforms. Once Probationary Members are voted on a second time (after 1 year of service) and become Active Members, the Chief will authorize their receiving of a uniform with the Uniform Vendor. The Fire District will pay for all expenses related to uniforms for Active Members only. The Fire Company is responsible for maintaining non-active Life Members' uniforms to these same standards.

1. Navy Blouse Coat with emblem on left sleeve, reverse flag on right sleeve and the appropriate braid, hash marks, badges, sleeve vellum, and buttons (see attached chart)
2. Navy Pants to match blouse coat with ½" black braid down leg
3. White and Blue long sleeve dress shirts depending on position held (see attached chart)
4. Garrison Belt
5. Velcro Black Tie
6. Bell Crown Cap – see attached chart for appropriate badges and trim
7. Thorogood Clarino Shoe

### CLASS "B" – SUMMER UNIFORM

Each member (including probationary members) will be provided with this uniform. Currently, it is only comprised of a navy blue short sleeve shirt. This is to be worn with jeans, navy pants, or shorts. This uniform is to be worn when requested by Fire Chief or President (usually on training, travel, standbys, or special events).

All members wear the same shirt with fire company emblem on left sleeve, reverse flag on right sleeve, and embroidered name bar on right chest. Member or Officer Badges are to be used on left chest where badge tab is located. Officers are given two badges (one for Class A and one for Class B). Members are given one badge to be used between both uniforms. Only Explorers will have sewn on badge, all other Members will use metal badges.

# CLARENCE FIRE DISTRICT NO. 1

## UNIFORM POLICY

### CLASS "C" – FIRE DEPT T-SHIRT

Each member (including probationary members) are provided these shirts when joining the fire department. These are to be worn on drills, standby's, meetings, and any other fire hall events where a Class A or Class B uniform are not requested.

### GENERAL NOTES

1. A Uniform Acknowledgment Form (attached below) will be completed and signed by both the member and the authorizing officer (Fire Chief or Commissioner) and kept in personnel file.
2. All issued equipment must be returned upon termination of membership or at the request of the Board of Fire Commissioners and/or Fire Chief.
3. All issued equipment must be returned upon leaving elected or appointed office.
4. The Fire Chief will be the only position to retain his/her uniform upon leaving office.
5. The Fire Company President will revert back to silver accents with a Past President Badge.
6. Equipment no longer utilized as part of the uniform must be returned when going to a higher or lower rank. For example, a member must turn in the Member Breast Badge when elected or appointed to an officers position.
7. A member will not receive a uniform until completion of one year of service with the Clarence Fire District No. 1 and probationary period is satisfied with Fire Company.
8. Collar Brass will always signify current position held. For example, a Past Chief that is currently holding another position would wear Past Chief Badges (Cap & Coat), but would have the collar brass of the position currently held.
9. Name Bar will no longer list rank – except for Chief, Past Chief, President, and Past President. Name Bar will consist of first and last name (members may choose formal or abbreviated) and have matching "Serving Since" bar attached below.
10. All members will wear solid dark colored black or dark blue socks with uniform (not provided)
11. All members will wear assigned dress shoes unless unable to due to medical condition
12. All members will be issued 1 pair of white gloves and 3 black mourning badge covers
13. Only sanctioned pins or accessories will be allowed on uniform. This would include service medals, badges, and commemorative pins (i.e. 100 yr pins).
14. Fire District will pay for one dry cleaning of blouse coat and dress pants per year per member. Cleaning will only be performed by Fire District's authorized cleaning vendor. All billing will go to Fire District directly and each member must sign for uniform when picking up.
15. Any changes or alterations to Fire District uniforms must be submitted on a Request for Change form to the Officer in Charge of uniforms.
16. The following classifications of firefighters are eligible to be buried, interred, or cremated in their Class A Dress Uniform: Active Life Members, Life Members, and all firefighters killed in the line of duty. The Board of Fire Commissioners will review and consider all other requests on a case-by-case basis. Uniform burial requests and final wishes will be accepted from the firefighter and/or his or her immediate family members.
17. Any of the above are subject to approval of the Board of Fire Commissioners.
18. This policy was revised and made effective April 11, 2022.

